

Vendor, Exhibitor, Vehicle, Aircraft Registration WINGS OVER THE VALLEY AIR FESTIVAL 2017

Vendor, Exhibitor, Vehicle, Aircraft, *Non-Profit Organization* Registration Form

APPLICATION

September 16th, 2017 (Saturday) – September 17th, 2017 (RAIN DAY)

- FOOD VENDOR MERCHANDISE VENDOR VEHICLE REGISTRATION
 AIRCRAFT REGISTRATION NON-PROFIT ORGANIZATION

Company Name: _____ Web Site: _____

General Description: _____

Company Contact: _____ Email: _____

Alternate Contact: _____ Email: _____

Telephone: _____ Alternate Phone: _____

Address: _____

City: _____ State: _____ ZIP: _____

Deposit / Payment Amount: \$ _____ Check: # _____ Date: _____

Vehicle Information: _____ automobile -or - motorcycle _____

Aircraft Information: _____

50% of Payment is required with application, Final 50% of Payment due by July 01, 2017.

Please list in detail the products or services you plan to promote. No other products will be allowed in your exhibit space except those listed and approved. Each vendor will be allowed to sell **two (2) exclusive food items**. **It's the intent of the Festival to provide food and beverage exclusivity to our sponsors based on a first come basis. No exceptions will be given to this policy. (if you have a menu or listing of merchandise that you wish to offer at the Festival, please submit a copy with this completed application)**

_____ (please attach additional items to the back of this application)

EXCLUSIVE ITEM REQUEST

Vendor, Exhibitor, Vehicle, Aircraft Registration

WINGS OVER THE VALLEY AIR FESTIVAL 2017

Vendor, Exhibitor, Vehicle, Aircraft, *Non-Profit Organization* Registration Form

APPLICATION

September 16th, 2017 (Saturday) – September 17th, 2017 (RAIN DAY)

Sponsorship Amount – Please make Checks Payable to the: Guntersville Air Festival Foundation

Food Vendor: (1) Day Event

Cost is \$ 100.00 for each 5'x5' space \$: _____

Cost is \$ 175.00 for each 10'x10' space \$: _____

Cost is \$ 225.00 for each Food Truck space \$: _____

Cost is \$ 300.00 for each 20'x20' space \$: _____

Commercial Exhibitor: (1) Day Event

Cost is \$ 125.00 for each 10'x10' space \$: _____

Cost is \$ 200.00 for each 20'x20' space \$: _____

Vehicle Exhibitor: (1) Day Event

Cost is \$ 20.00 *donation* \$: _____

Aircraft Exhibitor:(1) Day Event

Cost is \$ 20.00 *donation* \$: _____ NO COST TO NON-PROFITS

GUNTERSVILLE BUSINESS APPLICATION (REQUIRED)

Every Food or Commercial business at the Wings Over The Valley Air Festival must have, or complete, a business application with the City of Guntersville, Alabama. These must be completed no later than one week prior to the event and must be displayed in clear view within your booth or exhibit, at all times during festival hours. Local Law Enforcement will be monitoring the grounds for current and completed business applications. If you require a copy of this application, you may download it from the City of Guntersville website at the link below.

http://www.guntersvilleal.org/_downloads/business_license.pdf

The Guntersville Air Festival Foundation will not process your request, you will be required to contact the City Clerk for the City of Guntersville at 341 Gunter Avenue, Guntersville, AL 35975 (Phone : 256.571.7560 / Fax : 256.517.7578)

NON-PROFIT ORGANIZATION / MILITARY

Non-Profit Organizations 501c3 and Military organizations will be provided a 10'x10' area at NO CHARGE to promote their organization. If the organization would like a larger area, please contact the Guntersville Air Festival Foundation for possible costs.

Non-Profit Organizations are welcomed to bring your own tents, tables and/or chairs, or you may arrange for rental of tables or chairs at the prices outlined above.

Vendor, Exhibitor, Vehicle, Aircraft Registration

WINGS OVER THE VALLEY AIR FESTIVAL 2017

Vendor, Exhibitor, Vehicle, Aircraft, Non-Profit Organization Registration Form

APPLICATION

September 16th, 2017 (Saturday) – September 17th, 2017 (RAIN DAY)

ADDITIONAL TABLES / CHAIRS

Extras: (please provide this information at the time of application to ensure availability)

Tables - 60" Round	#: _____	\$ 20.00 each	\$: _____
Tables - 48" Round	#: _____	\$ 20.00 each	\$: _____
Tables - 24" x 48" Banquet	#: _____	\$ 20.00 each	\$: _____
Chairs for Exhibit Areas (white)	#: _____	\$ 10.00 each	\$: _____
Additional Wristbands (5 Free)	#: _____	\$ 10.00 each	\$: _____
Exhibitor Parking Passes (2 Free)	#: _____	\$ 10.00 each	\$: _____

MOVE-IN SCHEDULE (SET UP DATE & HOURS)

OUTDOOR AIRCRAFT DISPLAYS:

Friday, September 16, 2017 08:00 a.m. – 5:00 p.m.

OUTDOOR AUTOMOTIVE DISPLAYS:

Friday, September 16, 2017 08:00 a.m. – 5:00 p.m.

FOOD, MERCHANDISE, NON-PROFIT ORGANIZATION SETUP:

Friday, September 16, 2017 08:00 a.m. – 5:00 p.m.

Please note that **NO vehicles** will be allowed in the vending areas Saturday September 16th between the hours of 08:00 a.m. – 6:00 p.m. .

Aircraft may arrive as early as Wednesday and may stay beyond Saturday to accommodate weather considerations. (Special hotel accommodations have been reserved by the Guntersville Air Festival Foundation, so please contact us if you would like to reserve a room at the discounted rate – all reserved rooms must be released by the Guntersville Air Festival Foundation to receive the discounted rate.)

All Food Vendors: must have their booth ready by **08:00 a.m. (based on your business service)** on the day of the festival, and must not close your booth prior to 5:00pm. Festival hours are from 08:00 a.m. to 06:00 p.m. Please respect our guests during the festival.

NO ONE is authorized to drive tent, ground, or any other stake or metal rod into the concrete or asphalt on the Airport Property. Any damage done to the Airport Grounds by a Vendor and/or Exhibitor will be the responsibility of the Vendor and/or Exhibitor to repair to the Airport Managers approval at the Vendor and/or Exhibitor's expense.

Vendor, Exhibitor, Vehicle, Aircraft Registration

WINGS OVER THE VALLEY AIR FESTIVAL 2017

Vendor, Exhibitor, Vehicle, Aircraft, *Non-Profit Organization* Registration Form

APPLICATION

September 16th, 2017 (Saturday) – September 17th, 2017 (RAIN DAY)

All Exhibitors: must have their booth ready to accept patrons by **08:00 a.m.** each day of the festival, and must not shut down their booth prior to 5:00 p.m. each day of the festival. Festival hours are from 08:00 a.m. to 06:00 p.m. Please respect our guests during the festival.

MOVE-OUT SCHEDULE (TEAR DOWN DATE & HOURS)

Saturday, September 16, 2017 after 5:00 p.m., grounds will be open until 10:00 p.m. on Saturday September 16, 2017. If special arrangements are required, please contact the Guntersville Air Festival Foundation.

No Vendor and/or Exhibitor will be allowed to tear down their space prior to 5:00 p.m. Saturday, September 16, 2017. No Vendor vehicles permitted on any airport ramps prior to 5:00 p.m. Saturday, September 16, 2017. Safety is a first priority to any vehicle movement on the Airport Property.

PARKING AND WRISTBANDS

VENDORS AND EXHIBITORS PARKING:

Two (2) parking passes for Vendors and Exhibitors are provided free of charge. Vendors and Exhibitors that require additional parking passes may purchase them for \$10.00 each. Vehicles must be removed from the Exhibit area and parked in the approved parking areas during festival hours. Vehicles will be approved during non-festival hours for setup, stocking and tear-down only. Please ensure that you have proper vehicle and trailer licenses and insurance, available at all times for inspection by our local security teams.

VENDORS AND EXHIBITORS WRISTBANDS:

Five (5) wristbands for Vendors and Exhibitors are provided free of charge, for each day of the event, based on the size and location of exhibit space purchased. Each vendor and/or exhibitor wristbands is valid for the day of issuance only (including move-in and move-out day). Vendors and Exhibitors that require additional wristbands may purchase them for \$10.00 each. Wristbands are not to be shared. Replacement wristbands must be purchased at a cost of \$10.00 if lost or destroyed. Wristbands must be worn at all times while on the festival grounds.

AUTOMOBILE, TRUCK, MOTORCYCLE and AIRCRAFT EXHIBITORS:

One (1) parking pass for Automobile, Truck, Motorcycle and Aircraft exhibitors are provided free of charge with your entry fee. Automobile, Truck and Motorcycle exhibitors that require additional parking passes may purchase them for \$10.00 each. Trailers and support vehicles must be removed from the exhibit area and parked in the approved storage parking areas during festival hours. Vehicles will be approved during non-festival hours for setup, stocking and tear-down only. Please ensure that you have proper vehicle and trailer licenses and insurance, available at all times for inspection by our local security teams. Each exhibitor is allowed one (1) 10'x10' display/shade tent placed in their assigned display area. The display/shade tents should be secured with tie-downs to either ground stakes or to concrete weights. Ground stakes should not be longer than (12") inches to ensure underground water and electrical services are not damaged. If possible display/shades should be lowered to a safe storage height during non-festival hours.

Vendor, Exhibitor, Vehicle, Aircraft Registration

WINGS OVER THE VALLEY AIR FESTIVAL 2017

Vendor, Exhibitor, Vehicle, Aircraft, *Non-Profit Organization* Registration Form

APPLICATION

September 16th, 2017 (Saturday) – September 17th, 2017 (RAIN DAY)

Wristbands are **not** mailed out in advance, and must be picked up. You will be notified when they are available for distribution. This usually occurs within 10 days of the festival or at the time of move-in.

Wristbands are required for entrance to the festival. No one will be permitted on the festival property without a wristband.

Exhibit space must be paid for in full before Vendor and Exhibitor wristbands will be released.

GARBAGE / TRASH REMOVAL:

Vendor and/or Exhibitor's are responsible for removal of trash and debris from their location. Trash and debris should be disposed of properly in properly marked trash receptacles placed on the Festival property for your use. Please police your areas throughout the Air Festival to keep our environment clean and safe for all of our patrons.

INSURANCE

Each **vendor** is required to provide the Guntersville Air Festival Foundation with an original Certificate of Insurance in the amount of **\$100,000.00** for Comprehensive General Liability to include Products & Liability. Insurance Certificates must include the Guntersville Air Festival Foundation and the City of Guntersville, AL as Additional Insured. **Certificates are due no later than July 01, 2017.**

I understand that adherence to the rules and regulations are mandatory, and that any violations of this application will result in my immediate removal from the Wings Over The Valley Air Festival, and ALL fees paid will be forfeited. I also understand that the acceptance of applicants into the Festival are done on a first come first serve basis, and the Guntersville Air Festival Foundation reserves the right to reject applicants as is deemed necessary. I do fully understand that the selection of food vendors is done by the Guntersville Air Festival Vendor Committee, and decisions are final.

<i>Print</i>	<i>Signature</i>	<i>Title</i>	<i>Date</i>
--------------	------------------	--------------	-------------

Return Application(s) To:

Vendor Contact:

E-Mail: exhibitor@guntersvilleairfestival.com

E-Mail: vendor@guntersvilleairfestival.com